

DEPARTMENT OF MEDICAL ASSISTANCE SERVICES EMPLOYMENT OPPORTUNITIES

This Agency is charged with ensuring proper **MEDICAID** services to qualified recipients. Please visit our website and the Commonwealth of Virginia's website referenced below for additional information and qualifications.

QUALITY MANAGEMENT REVIEW ANALYST

Role Title: Health Care Compliance Specialist II

Position: #00815

Pay Band 5, Level II - Hiring Range: \$40,959 - \$65,000

Closing Date: March 18, 2013

Exciting opportunity for an Intellectual or Developmental Disabilities (I/DD) specialist to provide training, education and technical assistance to providers of Medicaid funded long-term care services. The specialist will participate in policy/procedure development and develop and conduct quality management activities. These quality reviews will oversee critical health, safety, and welfare needs of individuals on waivers and assure provider compliance with best practices and regulations while meeting the individuals critical health needs. The qualified candidate must have working knowledge of long-term care system or the health care needs of elderly or persons with I/DD disabilities. Requires working knowledge of community resources, good communication skills, and clinical standards of treatment. Must be knowledgeable using the PC for word processing and data analysis. Requires demonstrated ability to analyze clinical data and resolve treatment problems specifically for individuals with I/DD disabilities, as well as interpret state and federal regulations. Requires demonstrated ability to organize and prioritize work assignments and prepare concise reports. Must be able to work as a team to develop and conduct training. Demonstrated ability to communicate effectively both verbally and in writing with all levels of professional staff internal and external to the organization, as well as maintain flexibility as priorities change. Prefer Bachelor's degree with coursework in public, business or health administration, and/or the equivalent combination of education and experience.

THIS POSITION REQUIRES FREQUENT TRAVEL.

ONLINE STATE APPLICATION REQUIRED

Resumes will not substitute for state applications. DMAS will only accept online applications submitted through the Recruitment Management System (RMS) by 5:00 p.m. on the closing dates referenced above.

FAXED, E-MAILED, OR PAPER APPLICATIONS WILL NOT BE ACCEPTED

Receptionist: 804-786-5408, TDD 800-343-0634

Web Sites for Vacancy Listings

RMS: <http://jobs.agencies.virginia.gov/applicants/Central?search=602>

DMAS: http://dmasva.dmas.virginia.gov/ab-position_vacancies.htm

Applicants needing accommodation to apply for openings should contact the DMAS receptionist for additional information.

EEO/AA/ADA